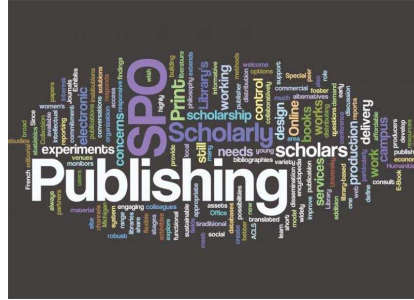
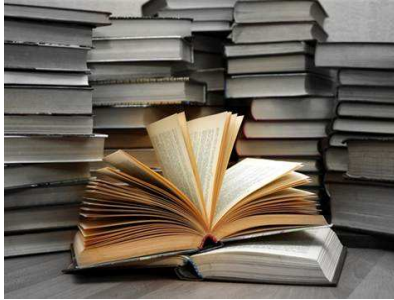




Trainee/Internship Program Offer

(10134) Human Resources - Santa Barbara, CA



Start Date(s): as soon as possible
Hours: 32 per week
Location: Santa Barbara, CA
Program Duration: 6 months
Compensation: unpaid
Position: 1

Host Company Description

The host business is a publishing company located in Santa Barbara. The company is publishing books in over 20 states. Mostly concentrated on non-fiction, both poetry and biography books. It also published DVD's, magazine articles, and websites. The environment friendly publishing company offers a great opportunity for internship and trainee programs.

Position Description

The trainee/intern will learn about Human Resource Management and will be exposed to the areas: online project management, health incentives, human resource consulting, employee motivation, telecommunication, social networking and hire management.

Applicant Qualifications

- To apply for an **internship** program, you must be a **Business Management** undergraduate student OR a recent graduate starting the program within 12 months of graduation.
- To apply for a **trainee** program, you must hold a **Business Management** degree and at least 1 year of work experience OR be a career professional of 5 or more years in related field.
- Advanced English communication required
- Excellent writing and computer skills required
- Excellent telephone skills, detailed oriented, able to learn quick, self-motivated, able to multitask, positive attitude, ability to work as part of a team of professionals and willingness to give assistance to co-workers to achieve company goals

How to Apply:

1. Submit professional resume (preferably with picture)
2. Indicate availability dates (start and end date)
3. Indicate program category: Trainee or Internship
4. Indicate offer number and position title for which your candidate is applying for

